



CANNON BUILDING  
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**STATE OF DELAWARE  
BOARD OF ARCHITECTS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF ARCHITECTS</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, December 7, 2016 at 1:30 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	<b>January 4, 2017</b>

**MEMBERS PRESENT**

Paul Guggenberger, Professional Member, Secretary  
Robert Maffia, Professional Member  
Daniel Ridgely, Professional Member  
Todd Breck, Professional Member  
Rosemarie Vanderhoogt, Public Member  
Phillip Winder, Public Member  
Richard Senato, Public Member

**MEMBERS ABSENT**

Kevin Wilson, Professional Member, President

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

Nancy Payne

**CALL TO ORDER**

Mr. Guggenberger called the meeting to order at 1:37 p.m.

**REVIEW OF MINUTES**

A motion was made by Ms. Vanderhoogt, seconded by Mr. Maffia, to approve the minutes from the October 5, 2016 meeting as amended. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

### **Review of Current Application for Proposed Changes Due to Recent Rule Changes**

The Board continued reviewing the current application for licensure for revisions that need to be made due to recent rule changes with regards to applying by reciprocity.

After a brief discussion, a motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve to revisions discussed. The motion was carried by Mr. Guggenberger, Mr. Maffia, Ms. Vanderhoogt and Mr. Winder. Mr. Senato abstained.

### **Discussion on What are Exempt Structures in Delaware**

After a brief discussion, Mr. Maffia stated that he will research buildings that are exempt in surrounding states. This topic will continue to be an open agenda item.

### **Discussion of Continuing Education Requirements for Re-Application**

After a brief discussion on the continuing education requirements for reapplication, a motion was made by Mr. Maffia, seconded by Mr. Breck, to accept the provisions to remove rule 6.8. The motion was unanimously carried.

Ms. Singh will make a revision to include IDP waiver language for the January 2017 meeting.

## **NEW BUSINESS**

### **Ratification of Certificate of Authorization Applications**

A motion was made by Mr. Breck, seconded by Ms. Vanderhooght, to approve the ratified Certificate of Authorization application of Nelson Forensics, LLC. The motion was unanimously carried.

### **Request for Wall Certificate**

Wall certificates were signed for Amanda Bouwer and Matthew LoPresto.

### **Review of Reciprocity Applications – NCARB Certificate**

After review, a motion was made by Mr. Breck, seconded by Ms. Vanderhoogt, to approve the reciprocity applications of Matthew LoPresto and Monica Fenderson. The motion was unanimously carried.

### **Review of Examination Applications - Applying to Sit for the ARE**

After review, a motion was made by Mr. Maffia, seconded by Mr. Senato, to propose to deny the application of David Mengers to sit for the ARE examination for failure to meet the education requirement for admission to the examination. The motion was carried by Mr. Guggenberger, Mr. Ridgely, Ms. Vanderhoogt and Mr. Winder. Mr. Breck recused himself.

### **Review of Reciprocity Applications – NCARB Certificate**

After review, a motion was made by Mr. Maffia, seconded by Mr. Breck, to approve the application of Joshua Buono. The motion was unanimously carried.

### Ratify Architect Applications – Exam Passed

A motion was made by Mr. Breck, seconded by Ms. Vanderhoogt, to approve the ratified architect application of Duncan Anderson. The motion was unanimously carried.

A motion was made by Mr. Maffia, seconded by Mr. Breck, to amend the agenda to add item IV. G. 1. The motion was unanimously carried.

### Review of Direct Application

After review, a motion was made by Mr. Breck, seconded by Mr. Maffia, to table the application of Mr. Crawley and request that he apply by reciprocity and submit the statute and rules and regulations for the states that he is licensed in. The motion was unanimously carried.

### CORRESPONDENCE

There was no correspondence.

### OTHER BUSINESS BEFORE THE BOARD

The Board welcomed Mr. Senato as a new public member.

### PUBLIC COMMENT

There was no public comment.

### NEXT MEETING

The next meeting will be January 4, 2017 at 1:30 p.m. in Conference Room B.

### ADJOURNMENT

There being no further business, a motion was made by Mr. Maffia, seconded by Mr. Ridgely, to adjourn the meeting at 3:12 p.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II